

## TERMS AND CONDITIONS

### Registration

1. All conference registrations must be made using the online registration system. The participation fee must be paid up to the conference in Euros by credit card or bank transfer. All bank charges must be paid by the participants.
2. Following the receipt of your registration, you will receive the confirmation and payment request by email. Any alterations or cancellations to registration must always be made in writing.
3. There will be a cancellation fee of **50%** of the registration fee for cancellations until **02<sup>nd</sup> of April 2013**.  
**Thereafter, no refunds can be granted** and 100% of the participation fee will be charged.

### Liability

event lab. GmbH shall assume liability within the framework of normal commercial prudence. event lab. GmbH's liability – regardless of the legal basis – shall be limited to intent and gross negligence. The liability of external service providers commissioned by event lab. GmbH shall remain unaffected. Participants attend at their own risk. Oral agreements shall not be binding unless confirmed in writing by event lab. GmbH.

### Place of performance; jurisdiction; applicable law

The place of performance shall be Leipzig. The venue for the settlement of any disputes arising from this agreement shall be Leipzig. These terms of business are governed by the Law of the Federal Republic of Germany.

### Data protection clause

The collection, storage and processing of personal data is unavoidable in registering for the 2nd International BMBF Conference | Future Megacities in Action 2013.

It shall occur exclusively for the purpose of organizing and carrying out the 2nd International BMBF Conference | Future Megacities in Action 2013. Data will only be shared with third parties who are directly involved in the congress or its supporting program and when required for the event to run smoothly (e.g., scientific promoters, congress center, hotel).

In filling out the online registration form provided by event lab. GmbH, the respective individual agrees to allow the personal information provided for the purposes of 2nd International BMBF Conference | Future Megacities in Action 2013- registration to be gathered, stored, processed and passed on to third parties, e.g., scientific promoters, as needed.

The law requires that event lab. GmbH obtain the permission of individuals to collect, store and process their personal data. If an individual denies this permission, event lab. GmbH is entitled to refuse this person's admission to the 2nd International BMBF Conference | Future Megacities in Action 2013.

event lab. GmbH shall handle all personal data in accordance with the law, in particular the Federal Data Protection Law of Germany.